



Elementary Institute for Teaching Excellence 2022 Registration Form

REGISTRATION: All web registrations require full payment with a credit card. For purchase orders or payment by check, please use the correct form to register. The completed registration form must be submitted with a copy of the purchase order or with a check. Registrations with PO's may be emailed to AP@TCU.EDU

PROGRAM CHANGES: TCU reserves the right to substitute instructors, and may move to a virtual learning environment with a variety of factors to consider. TCU may cancel any course or section that does not generate a satisfactory enrollment. Registrants will be notified of any change.

REFUND POLICY: Refunds (less the non-refundable \$150 deposit) will be issued for cancellations received in writing five business days before the beginning of each institute. No refunds will be issued after that date. For teacher substitutions, or to transfer to a different course, please call our office at 817-257-7132.

ACKNOWLEDGEMENT OF

ENROLLMENT: Upon receipt of your registration, you will be enrolled in the course or placed on a waitlist and notified via email. If you do not hear from TCU two weeks prior to the start date of the class, please call our office at 817-257-7132.

IMAGE RELEASE: TCU may photograph or videotape classes. Your registration authorizes TCU to use your image in its official

Name _____ M _____ F _____
 Home Address _____ Apt No. _____
 City _____ State _____ Zip _____
 Preferred phone number _____
 Personal email address _____
 School email address _____
 Emergency Contact Name/Cell _____
 School _____ District _____
 Business Office Contact: _____ phone or email _____

Thursday, June 9, 2022

Please register me for the Elementary Institute for Teaching Excellence

What grade(s)/ subject(s) do you teach: _____

Number of years teaching: _____

Payment Information: (required)

_____ \$175 Early Registration until April 15, 2022

_____ \$225 Standard Registration beginning April 16, 2022

_____ Check enclosed (make payable to TCU)

_____ Purchase Order (must be attached) PO # _____

If paying with credit card, register online at www.ap.tcu.edu or call us at 817-257-7132 for assistance.

TCU Office of Extended Education

TCU Box 297026

Fort Worth, TX 76129

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fax: 817-257-7134

email: ap@tcu.edu

Web: www.ap.tcu.edu