



## AP SUMMER INSTITUTE 2020 REGISTRATION FORM

**REGISTRATION:** All web registrations require full payment with a credit card. For purchase orders or payment by check, please go to [www.ap.tcu.edu](http://www.ap.tcu.edu) to download the 2020 registration form. The completed registration form must be submitted with a copy of the purchase order or with a check. Registrations with PO's may be faxed to 817-257-7134.

**PROGRAM CHANGES:** TCU reserves the right to substitute speakers and/or instructors in unavoidable circumstances, and cancel any course or section that does not generate a satisfactory enrollment. Registrants will be notified of any change.

**REFUND POLICY:** Refunds (less the non-refundable \$150 deposit) will be issued for cancellations received in writing five business days before the beginning of each institute. For teacher substitutions, or to transfer to a different course, please call our office 817-257-7132.

**ACKNOWLEDGEMENT OF ENROLLMENT:** Upon receipt of your registration, you will be enrolled in the course or placed on a waitlist and notified via email. If you do not hear from TCU two weeks prior to the start date of the class, please call our office at: 817-257-7132

**IMAGE RELEASE:** TCU may photograph or videotape classes. Your registration authorizes TCU to use your image in its official publications.

Name \_\_\_\_\_ M \_\_\_\_\_ F \_\_\_\_\_  
Home Address \_\_\_\_\_ Apt No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Preferred phone number \_\_\_\_\_  
Personal email address \_\_\_\_\_  
School email address \_\_\_\_\_  
Emergency Contact Name/Cell \_\_\_\_\_  
School \_\_\_\_\_ District \_\_\_\_\_

### PLEASE ENROLL ME IN THE FOLLOWING COURSE(S):

**For course codes and additional information go to [www.ap.tcu.edu](http://www.ap.tcu.edu)**

WEEK 1: June 15-18 Course Title \_\_\_\_\_

WEEK 2: June 22-25 Course Title \_\_\_\_\_

WEEK 3: July 06-09 Course Title \_\_\_\_\_

WEEK 4: July 13-16 Course Title \_\_\_\_\_

AP teaching experience \_\_\_\_\_ years

### PAYMENT INFORMATION (required)

\_\_\_\_\_ \$545 per course at TCU by May 1 \_\_\_\_\_ \$595 per course after May 1

\_\_\_\_\_ \$425 Housing for all 4 day Institutes at TCU (includes 3 meals per day)

Suitemate request \_\_\_\_\_

\_\_\_\_\_ Check enclosed (make payable to TCU)

\_\_\_\_\_ Purchase Order (must be attached) PO # \_\_\_\_\_

If paying with credit card, register online at [www.ap.tcu.edu](http://www.ap.tcu.edu)

Registrations received less than 10 business days prior to the course start date may be charged a fee to expedite College Board materials.

**TCU Office of Extended Education**

**TCU Box 297026**

**Fort Worth, TX 76129**

**phone: 817-257-7132**

**fax: 817-257-7134**

**email: [lifelong@tcu.edu](mailto:lifelong@tcu.edu)**

**Web: [www.ap.tcu.edu](http://www.ap.tcu.edu)**