Institute for Teaching Excellence 2020 REGISTRATION

REGISTRATION: All web registrations require full payment with a credit card. For purchase orders or payment by check, please go to www.ap.tcu.edu to download the 2020 registration form. The completed registration form must be submitted with a copy of the purchase order or with a check. Registrations with PO's may be faxed to 817-257-7134.

PROGRAM CHANGES: TCU reserves the right to substitute speakers and/or instructors in unavoidable circumstances, and cancel any course or section that does not generate a satisfactory enrollment. Registrants will be notified of any change.

REFUND POLICY: Refunds (less the non-refundable $150 deposit) will be issued for cancellations received in writing five business days before the beginning of each institute. For teacher substitutions, or to transfer to a different course, please call our office 817-257-7132.

ACKNOWLEDGEMENT OF ENROLLMENT: Upon receipt of your registration, you will be enrolled in the course or placed on a waitlist and notified via email. If you do not hear from TCU two weeks prior to the start date of the class, please call our office at: 817-257-7132

IMAGE RELEASE: TCU may photograph or videotape classes. Your registration authorizes TCU to use your image in its official publications.

Name_____ M_____ F_____

Home Address _____Apt No. _____

City _____State_____Zip_____

Preferred phone number _____

Personal email address _____

School email address _____

Emergency Contact Name/Cell_____

School _____District_____

PLEASE ENROLL ME IN THE FOLLOWING COURSE(S):

For course codes and additional information go to www.ap.tcu.edu

WEEK 1: June 15-18 Course Title_____

WEEK 2: June 22-25 Course Title_____

WEEK 3: July 09-12 Course Title_____

WEEK 4: July 13-16 Course Title_____

AP teaching experience_____ years

PAYMENT INFORMATION (required)

_____ **$545** per course at TCU by May 1 _____ **$595** per course after May 1

_____ **$425** Housing for all 4 day Institutes at TCU (includes 3 meals per day)

Suitemate request_____

_____ Check enclosed (make payable to TCU)

_____ Purchase Order (must be attached) PO # _____

If paying with credit card, register online at www.ap.tcu.edu

Registrations received less than 10 business days prior to the course start date may be charged a fee to expedite College Board materials.

TCU Office of Extended Education

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Fort Worth, TX 76129

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fax: 817-257-7134

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Web: www.ap.tcu.edu